

**KENTUCKY BOARD OF MEDICAL IMAGING & RADIATION THERAPY**

**June 10, 2020**

**1:00 pm**

Board Members Present: Amy Adkins, Doyle Decker, Jacob Hack, Ryan Hamilton, William Lay, Karen Leek, Melanie Marrs, Jaime Warren

Board Members Absent: Sharon Whitaker

ExOfficio Members: Carson Kerr, Elizabeth Morgan

Guests:

AGENDA ITEM	Time	DISCUSSION	Action
Call to order	1 minute		Meeting was called to order at 1:01 pm.
Approval of May Minutes	2 minutes		A motion to approve March minutes was made by Jaime Warren. William Lay seconded. Motion passed.
Approval of Board per diem	1 minute		Jaime Warren made a motion to approve per diem for board members attending today's meeting. Jacob Hack seconded. Motion passed.
Review of Office Personnel Time Records	1 minute		Board chair reviewed office timesheets. No issues were noted.
Committee Reports	20 minutes	<p><u>Education Committee</u>: No report</p> <p><u>Complaint/Violation Committee</u>:</p>	<p>The complaint/violation committee made a recommendation to issue a 5-day retroactive suspension and a \$100 civil penalty in case 20.05 for an individual that worked with invalid license. Karen Leek seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to open an investigation in case 20.10 for an individual whose ARRT certification has been suspended. Jaime Warren seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to initiate a complaint and issue a cease and desist order in case 20.11 for an individual that renewed their license but is not currently certified and registered by ARRT. Doyle Decker seconded. Recommendation passed.</p> <p>The complaint/violation committee made a recommendation to initiate a complaint and issue a</p>

AGENDA ITEM	Time	DISCUSSION	Action
		<p data-bbox="688 1206 1010 1239"><u>Applications Committee:</u></p>	<p data-bbox="1224 131 1934 264">cease and desist order in case 20.12 for an individual that renewed their license but is not currently certified and registered by ARRT. Jaime Warren seconded. Recommendation passed.</p> <p data-bbox="1224 264 1934 431">The complaint/violation committee made a recommendation to ratify the initiating complaint made by the Executive Director in case 20.13 for an individual that worked with invalid license. Karen Leek seconded. Recommendation passed.</p> <p data-bbox="1224 431 1934 634">The complaint/violation committee made a recommendation to initiate a complaint and issue a cease and desist order in case 20.14 for an individual that renewed their license but is not currently certified and registered by ARRT. Jaime Warren seconded. Recommendation passed.</p> <p data-bbox="1224 634 1934 768">The complaint/violation committee made a recommendation to initiate a complaint in case 20.15 after a report of unlicensed practice. Karen Leek seconded. Recommendation passed.</p> <p data-bbox="1224 768 1934 901">The complaint/violation committee made a recommendation to initiate a complaint in case 20.16 after a report of unlicensed practice. Doyle Decker seconded. Recommendation passed.</p> <p data-bbox="1224 901 1934 1138">The complaint/violation committee made a recommendation to authorize the Executive Director to initiate complaint in cases where unlicensed practice is reported and in cases where licensees that are not certified by ARRT or NMTCB as required by their license type. Jaime Warren seconded. Recommendation passed.</p> <p data-bbox="1224 1206 1934 1409">The applications committee made a recommendation to ratify the approval of the temporary limited x-ray machine operator license application for Elizabeth Gregg made by legal counsel and Executive Director. Karen Leek seconded. Recommendation passed.</p> <p data-bbox="1224 1409 1934 1498">The applications committee made a recommendation to ratify the approval of the initial license application for Melissa Keeney made by legal</p>

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		<p><u>Communications Committee</u>: No report</p> <p><u>Regulations Revision Committee</u>: No report</p>	<p>counsel and Executive Director. Jaime Warren seconded. Recommendation passed.</p> <p>The applications committee made a recommendation to approve the temporary license application for Bridgett Lawless. Ryan Hamilton seconded. Recommendation passed.</p> <p>The applications committee made a recommendation to approve the initial license application for Stephanie Jesse. Jaime Warren seconded. Recommendation passed.</p> <p>The applications committee made a recommendation to approve the reinstatement license application for Ruslan Levitsky. Karen Leek seconded. Recommendation passed.</p>
Old Business	15 minutes		
Executive Director Update	5 minutes	<p><u>License Update</u>: May</p> <ul style="list-style-type: none"> <li>a. New: 107</li> <li>b. Renewal: 614</li> <li>c. Late: 5</li> <li>d. Follow-up to late license submissions: in committee</li> </ul> <p><u>Related legislative activity</u>: None</p> <p><u>Related ARRT, ASRT, NMTCB updates</u>: None</p> <p><u>Budget</u>: May report distributed</p> <ul style="list-style-type: none"> <li>a. Revenue</li> <li>b. Expenditures</li> <li>c. YTD Balance</li> </ul>	

AGENDA ITEM	Time	DISCUSSION	Action
		d. Outstanding Bills	
<b>New Business</b>		<u>Employee Evaluations</u> Board members reviewed the performance evaluations for board employees.	<p>Jacob Hack made a motion to approve the performance evaluations for board employees. Jaime Warren seconded. Motion passed.</p> <p>Karen Leek made a motion to increase Executive Director salary by 5%. Ryan Hamilton seconded. Motion passed.</p> <p>Ryan Hamilton made a motion to increase Administrative Assistant salary by 5%. Jacob Hack seconded. Motion passed.</p>
<b>Future meetings</b>		July 8, 2020  <i>All meetings are scheduled to start at 1:00 p.m. and are held at the KBMIRT office: <b>125 Holmes Street, First Floor Conference Room</b></i>	
<b>Meeting adjourned</b>			William Lay made a motion to adjourn meeting. Jaime Warren seconded. Meeting adjourned at 1:31 pm.